



# MEMBERSHIP APPLICATION

REALTOR® | Designated REALTOR® | MLS Subscriber  
[www.CDAROnline.org](http://www.CDAROnline.org) | 760-346-5637

## MEMBERSHIP TYPE

I apply for the following category of membership:

**REALTOR® Membership:** this includes NAR, C.A.R., and Local Membership.

Choose one of the following (if applicable):

REALTOR®

Designated REALTOR® (Broker of Record)

**Multiple Listing Service (MLS) Membership:** Access to FLEXMLS system.

Choose one of the following (if applicable):

MLS Broker Participant

MLS Salesperson Subscriber

MLS Appraiser Participant

I apply for the above membership type(s) as (check all that apply):

New Licensee Member

Association Transfer Member

Secondary Member

Reinstating Member

## MEMBERSHIP INFORMATION

1. Name (as it appears on your license): \_\_\_\_\_

2. Contact Phone: \_\_\_\_\_ (Note: Cell phone is needed to issue Supra key)

3. Contact E-mail: \_\_\_\_\_ 4. Birth Date (MM/DD/YYYY): \_\_\_/\_\_\_/\_\_\_

5. DRE License #: \_\_\_\_\_ DRE License Expiration Date: \_\_\_/\_\_\_/\_\_\_

6. BRE License #: \_\_\_\_\_ BRE License Expiration Date: \_\_\_/\_\_\_/\_\_\_

7. Company/Firm Name: \_\_\_\_\_

8. Company Address: \_\_\_\_\_  
(street) (city) (state) (zip)

9. Company Phone Number: \_\_\_\_\_ 10. Company Website: https://\_\_\_\_\_

11. Home Address: \_\_\_\_\_  
(street) (city) (state) (zip)

12. I prefer my primary mailing address to be: Company Home

13. I prefer my primary phone number to be: Company Contact Phone

**FOR CDAR ADMIN ONLY:** Member Status \_\_\_\_\_ Member # \_\_\_\_\_ Office # \_\_\_\_\_

14. Professional Designations: \_\_\_\_\_

15. Please list all Boards/REALTOR® Associations and MLS systems that you currently belong to:

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16. Please list all Boards/REALTOR® Associations and MLS systems to which you previously belonged to: \_\_\_\_\_

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17. Persons other than principals, partners, corporate officers, or branch office managers of real estate or appraisal firms must remain employed by or affiliated with a Designated Broker to be eligible for REALTOR® or REALTOR-ASSOCIATE® membership. Persons other than principals, partners, corporate officers, or branch office managers of real estate or appraisal firms who hold a valid California real estate license must remain employed by or affiliated with an MLS Broker Participant or MLS Appraiser Participant of the MLS in order to join as a MLS Subscriber. If applicable, please complete below (those named below will be necessary signers of your membership application):

Name of Designated Broker: \_\_\_\_\_

Designated Broker DRE or BREA License #: \_\_\_\_\_

Name of MLS Broker or Appraiser Participant: \_\_\_\_\_

MLS Broker or Appraiser Participant DRE or BREA License #: \_\_\_\_\_

18. **MLS BROKER PARTICIPANTS ONLY.** To be eligible for MLS membership, MLS Broker Participants must cooperate with other brokers. I certify that I actively endeavor during the operation of my real estate business to list real property of the type listed on the MLS, share information on listed property, and make property available to other brokers for showing to prospective purchasers and tenants when it is in the best interest of my client(s).

Yes, I certify

No, I cannot certify

19. **DESIGNATED REALTOR®/MLS BROKER AND APPRAISER PARTICIPANT APPLICANTS ONLY.** Designated REALTOR® and MLS Broker and Appraiser Participant applicants must provide CDAR with a list of licensees employed by or affiliated with them and must also regularly update CDAR on any changes, additions, or deletions from the list. On a separate sheet or form, please list all licensees under your license, including their name, the type of license, and their DRE or BREA License #.

19a. I am a (please check all applicable boxes):

Sole Proprietor

General Partner

Corporate Officer

Branch Office Manager

20. Please answer the following questions:

a. Are you or your firm subject to any pending bankruptcy proceedings?

Yes

No

b. Have you or your firm been adjudged bankrupt within the past three (3) years?

Yes

No

*Note: If you answered yes to the above questions (a) or (b), you may be required to make cash payments for membership dues and MLS fees*

**21. DESIGNATED REALTOR® APPLICANT ONLY.** Each sole proprietor, partner or corporate officer of the real estate firm who is actively engaged in the real estate business within California or within the state in which the real estate firm is located shall be required to become a REALTOR® member if any other principal of such firm, partnership or corporation is a REALTOR® member with those states.

I certify that each sole proprietor, partner or corporate officer of the real estate firm, if any, who is actively engaged in the real estate business within California or within the state in which the real estate firm is located is a REALTOR® member.

Yes, I certify that

No, I cannot certify

22. I certify that I have NO record of official sanctions rendered by the courts or other lawful authorities for violations set forth below:

a. I have no record of official sanctions for violations of civil rights laws within the past three (3) years.

True, I certify

False, I cannot certify

b. I have no record of official sanctions for violations of real estate license laws within the past three (3) years.

True, I certify

False, I cannot certify

c. I have no record of criminal convictions within the past ten years where the crime was punishable by death or imprisonment in excess of one year under the law under which the applicant was convicted (ten years is measured from the date of the conviction or the release of the applicant from the confinement imposed for that conviction, whichever is the later date).

True, I certify

False, I cannot certify

*If you cannot certify any of the above, please attach additional sheets with all relevant details about the violation(s), including the date(s), type of violation(s), and a copy of the discipline, if any.*

23. Have you ever been disciplined by any of your previous Boards/Associations or MLSs?

Yes

No

*If you answered "yes" to question 23, attach copies of the discipline to this application.*

24. Have you ever been disciplined by the DRE?

Yes

No

*If you answered "yes" to question 24, provide all relevant details and dates of the discipline below, and/or attach copies of the discipline.*

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# GENERAL TERMS AND CONDITIONS OF MEMBERSHIP

Please initial below in the relevant areas to acknowledge that you have read the terms and conditions of membership with the California Desert Association of REALTORS®.

**1. BYLAWS, POLICIES & RULES.** When applying for Designated REALTOR® and REALTOR® membership, upon acceptance and payment of all dues and assessments, I will automatically become a member of the California Association of REALTORS® and the National Association of REALTORS®, as well as the California Desert Association of REALTORS®. I agree to abide by the bylaws, policies, and rules of California Desert Association of REALTORS®, the bylaws, policies, and rules of the California Association of Realtors<sup>2</sup>, including the *California Code of Ethics and Arbitration Manual* and the constitution, bylaws, policies, and rules of the National Association of REALTORS®, including the NAR Code of Ethics, all as may from time to time be amended.

Applicant's initials: \_\_\_\_\_

**2. USE OF THE TERM REALTOR® OR REALTOR-ASSOCIATE®.** I understand that the professional designations REALTOR® and REALTOR-ASSOCIATE® are federally registered trademarks of the National Association of REALTORS® (“N.A.R.”) and use of these designations are subject to N.A.R. rules and regulation. I agree that I cannot use these professional designations until this application is approved, all my membership requirements are completed, and I am notified of membership approval in one of these designations. I further agree that should I cease to be a REALTOR® or REALTOR-ASSOCIATE®, I will discontinue use of the term REALTOR® or REALTOR-ASSOCIATE® in all certificates, signs, seals, or any other medium.

Applicant's initials: \_\_\_\_\_

**3. NAR CODE OF ETHICS AND NEW MEMBER ORIENTATION.** Applicants for REALTOR® membership shall complete an orientation program on Code of Ethics, meeting the minimum criteria established by NAR for new member ethics training. This requirement does not apply to applicants for REALTOR® membership who can provide proof of completion of orientation in another Association within the past two years. **Failure to satisfy Orientation requirement within 90 days of the date of application may result in denial of membership application. NAR mandates that the Code of Ethics and Fair Housing requirement be completed every three years as of January 1, 2019 (the current cycle is January 1, 2025 to December 31, 2027 - please note that the NAR ethics date range is subject to change by NAR). All REALTOR® members must satisfy the NAR Code of Ethics and Fair Housing requirement within the mandated cycle or be subject to suspension of membership.**

Applicant's initials: \_\_\_\_\_

**4. LICENSE VALIDITY.** I understand that if my license is terminated, lapses, or inactivated at any time, my REALTOR® membership and/or MLS participation/subscription is subject to immediate termination.

Applicant's initials: \_\_\_\_\_

**5. NO REFUND.** I understand that my California Desert Association of REALTORS® membership dues and MLS fees are non-refundable. In the event I fail to maintain eligibility for membership or for MLS Services for any reason, I understand I will not be entitled to a refund of my dues or fees.

Applicant's initials: \_\_\_\_\_

**6. AUTHORIZATION TO RELEASE AND USE INFORMATION; WAIVER.** I authorize the California Desert Association of REALTORS® or its representatives to verify any information provided by me in this application by any method including contacting the California Department of Real Estate, my current or past responsible broker or designated REALTOR<sup>®</sup>, or any California Desert Association of REALTORS® or MLS where I held, or continue to hold, any type of membership. I further authorize any Board/Association or MLS where I held, continue to hold, any type of membership to release all my membership or disciplinary records to the California Desert Association of REALTORS®, including information regarding (i) all final findings of Code of Ethics violations or other membership duties within the past three (3) years; (ii) pending ethics complaints (or hearings); (iii) unsatisfied discipline pending; (iv) pending arbitration requests (or hearings); and (v) unpaid arbitration awards or unpaid financial obligations. I understand that any information gathered under this authorization may be used in evaluating my application for membership and future disciplinary sanctions. I waive any legal claim or cause of action against the California Desert Association of REALTORS®, its agents, employees or members including, but not limited to, slander, libel, or defamation of character, that may arise from any action taken to verify, evaluate or process this application or other use of the information authorized and released hereunder.

Applicant's initials: \_\_\_\_\_

**7. SIGNATURE.** By signing in the required signature sections below, I expressly authorize the California Desert Association of REALTORS® and its MLS, including the local, state, and national, or their subsidiaries or representatives to fax, e-mail, telephone, text, or send by U.S. mail to me, at the fax numbers, e-mail, telephone and text numbers and addresses above, for any and all California Desert Association of REALTORS® and its MLS (including the local, state and national, or their subsidiaries or representatives) communications, including but not limited to those for political purposes and/or material advertising the availability of or quality of any property, goods or services offered, endorsed or promoted by the California Desert Association of REALTORS® and its MLS (including the local, state and national, or their subsidiaries or representatives).

Applicant's initials: \_\_\_\_\_

**8. ADDITIONAL TERMS AND CONDITIONS FOR MLS APPLICANTS ONLY.** I understand and agree that by becoming and remaining a broker participant or subscriber to the MLS, I agree to abide by the MLS rules, as from time to time amended, including but not limited to the following:

- a. I agree not to use the MLS data for any purpose other than to market property or support market valuations or appraisals as specifically set forth in the rules.
- b. I agree not to reproduce any portion of the active listings except as provided in the MLS rules.
- c. I agree not to download MLS data except as provided in the MLS rules.
- d. I agree not to allow anyone other than authorized participants, their subscribers, and the clerical users as defined in the MLS rules to access any computer or device receiving MLS information. I agree not to transmit to or share the information with any participants, subscribers, clerical users, or any other non-subscribing licensee or third party, not authorized to access the system by the rules. I agree not to use the MLS to create another product except as may be used by the participant who downloaded the data in compliance with the MLS rules.
- e. I agree I will not give or sell my password to any person or make it available to any person. I further understand that the California Penal Code and the United States Code prohibit unauthorized access to computer databases. I agree not to allow such unauthorized access by use of any of my equipment, devices, or passcodes.
- f. I understand that clerical users may be authorized to have limited access to the MLS for clerical support only. I understand that clerical users are not allowed to use the information in any way other than to provide such information to me. Persons performing any activities that require a real estate license are not eligible for this clerical user classification. I further understand that any violation by a clerical user employed by me, under contract with me, or used by me is my responsibility and can result in discipline and ultimate termination of MLS services.
- g. I will not lend or make available my lockbox key, code, or device to any person, even if an authorized MLS user. I further understand that the California Desert Association of REALTORS® and its MLS can incur costs in securing the system if I fail to take adequate measures to protect my key, code, or device and lockbox and that I may be held responsible for these costs. Failure to adhere to key and lockbox requirements could undermine the security of homeowners.
- h. I understand and agree that the above statements are in addition to the MLS rules, to which I have also agreed. Violation of any MLS rule may result in discipline, fine, and ultimate termination of the service. In addition to that, my actions may cause damage to the California Desert Association of REALTORS® which owns the MLS and the Board may pursue its legal remedies against me to recover such damages.

MLS Applicant's initials: \_\_\_\_\_

**9. REALTORS® AND MLS APPLICANTS ONLY; ARBITRATION AGREEMENT.** A condition of membership in the California Desert Association of REALTORS® as a REALTOR® or REALTOR-ASSOCIATE® and participant in the MLS is that you agree to binding arbitration of disputes. As a REALTOR® (including Designated REALTOR®) or REALTOR-ASSOCIATE® member, you agree for yourself and the corporation or firm for which you act as a partner, officer, principal or branch office manager to binding arbitration of disputes with (i) other REALTOR® or REALTOR-ASSOCIATE® members of the California Desert Association of REALTORS®; (ii) with any member of the California or National Association of REALTORS®; and (iii) any client provided the client agrees to binding arbitration at the California Desert Association of REALTORS®. As a MLS Broker or Appraiser Participant or MLS Subscriber, you agree for yourself and the corporation or firm for which you act as a partner, officer, principal or branch office manager to binding arbitration of disputes with (i) other MLS participants and subscribers; or (ii) any other MLS Broker or Appraiser Participant or MLS Subscriber of another Board/Association MLS which shares a common database with the California Desert Association of REALTORS® and its MLS through a Regional or Reciprocal Agreement. Any arbitration under this agreement shall be conducted using the California Desert Association of REALTORS® facilities and in accordance with the Board/Association rules and procedures for arbitration, pursuant to the *California Code of Ethics and Arbitration Manual*.

REALTOR®/MLS Applicant's initials: \_\_\_\_\_

**10. REALTOR® MEMBERSHIP DUES AND ASSESSMENTS.** REALTOR® Membership dues and assessments and MLS fees are set forth separately below. Please see the following pages for all fees due. For any and all clarifications on the above terms and conditions, and the information set forth herein in the application, please contact the California Desert Association of REALTORS®.

Applicant's initials: \_\_\_\_\_

## SIGNATURE & ACKNOWLEDGEMENT

I certify that I have read and agree to the terms and conditions of this application and that all information given in this application is true and correct.

(Note: ALL signatures must be completed for the application to be valid. A valid Broker/Designated REALTOR® signature is REQUIRED in order for your application to be processed.)

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Signature of Applicant (Agent/Salesperson)

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Date of Signature

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Signature of Broker of Record/Designated REALTOR®

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Date of Signature

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Signature of MLS Broker Participant (Required For MLS Access)

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Date of Signature

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## QUICK APPLICATION CHECKLIST

*The following MUST be completed for the application to be valid for processing:*

Your Broker of Record has signed the above section(s) of the application

You have completed this application in full

Your license has been added to your Broker's license under the Department of Real Estate (DRE) (note: applies to salesperson status only)

You have completed the payment portion of this application (applications will not be processed until payment has been received)

You have included a Member in Good Standing letter from your previous Association (note: applies to transferring members only)



## 2026 REALTOR® FEE BREAKDOWN

This is the prorated schedule of fees for membership

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The California Desert Association of REALTORS® membership dues and fee amounts are below. They are separated by join date and include prorated amounts.

Please note that the prorated amounts (post-January) are for brand new members or those returning after a hiatus of more than one calendar year from their last paid REALTOR® dues record. Those who paid REALTOR® dues at any association in 2025 would be subject to the full January dues amount. Fees are non-negotiable and cannot be waived.

Join Month	Local Dues	C.A.R. Dues	NAR Dues	CDAR Application Fee	C.A.R. Processing Fee	Total to Join
January	\$156.00	\$342.00	\$201.00	\$50.00	\$200.00	<b>\$949.00</b>
February	\$143.00	\$313.50	\$188.00	\$50.00	\$200.00	<b>\$894.50</b>
March	\$130.00	\$285.00	\$175.00	\$50.00	\$200.00	<b>\$840.00</b>
April	\$117.00	\$256.50	\$162.00	\$50.00	\$200.00	<b>\$785.50</b>
May	\$104.00	\$228.00	\$149.00	\$50.00	\$200.00	<b>\$731.00</b>
June	\$91.00	\$199.50	\$136.00	\$50.00	\$200.00	<b>\$676.50</b>
July	\$78.00	\$171.00	\$123.00	\$50.00	\$200.00	<b>\$622.00</b>
August	\$65.00	\$142.50	\$110.00	\$50.00	\$200.00	<b>\$567.50</b>
September	\$52.00	\$114.00	\$97.00	\$50.00	\$200.00	<b>\$513.00</b>
October	\$39.00	\$85.50	\$84.00	\$50.00	\$200.00	<b>\$458.50</b>
November	\$26.00	\$57.00	\$71.00	\$50.00	\$200.00	<b>\$404.00</b>
December	\$13.00	\$28.50	\$58.00	\$50.00	\$200.00	<b>\$349.50</b>

*Optional additional fees: \$49 for REALTOR® Action Fund; \$10 for C.A.R. Housing Affordability Fund*

Please e-mail completed application to [Juan@cdaronline.org](mailto:Juan@cdaronline.org)

Revised 11/2025



## 2026 MLS FEES & SCHEDULE

This is the MLS fee breakdown with due date schedule  
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The California Desert Association of REALTORS® MLS fees are billed quarterly and provide access to the FLEXMLS system.

CDAR MLS Renewal is due prior to the beginning of each calendar quarter. Please note that the MLS is only prorated for new members upon joining. The application fee applies only for the initial setup of the MLS (for first-time or inactivated users).

Below is the payment amounts and due date schedule for 2026.

2026 MLS Membership Fee Breakdown			
<b>2026 First Quarter MLS</b>		<b>2026 Second Quarter MLS</b>	
January 2026	\$40.00	April 2026	\$40.00
February 2026	\$40.00	May 2026	\$40.00
March 2026	\$40.00	June 2026	\$40.00
<b>Subtotal</b>	<b>\$120.00</b>	<b>Subtotal</b>	<b>\$120.00</b>
<i>CDAR MLS Application Fee</i>	\$50.00	<i>CDAR MLS Application Fee</i>	\$50.00
<b>Total Amount</b>	<b>\$170.00</b>	<b>Total Amount</b>	<b>\$170.00</b>
<b>2026 Third Quarter MLS</b>		<b>2026 Fourth Quarter MLS</b>	
July 2026	\$40.00	October 2026	\$40.00
August 2026	\$40.00	November 2026	\$40.00
September 2026	\$40.00	December 2026	\$40.00
<b>Subtotal</b>	<b>\$120.00</b>	<b>Subtotal</b>	<b>\$120.00</b>
<i>CDAR MLS Application Fee</i>	\$50.00	<i>CDAR MLS Application Fee</i>	\$50.00
<b>Total Amount</b>	<b>\$170.00</b>	<b>Total Amount</b>	<b>\$170.00</b>

2026 MLS Fee Schedule			
<b>MLS Quarter</b>	<b>Fee Due Date</b>	<b>Suspension Date</b>	<b>Reactivation Fee Date</b>
1 <sup>st</sup> Quarter	December 31, 2025	January 5, 2026	January 12, 2026
2 <sup>nd</sup> Quarter	March 31, 2026	April 6, 2026	April 13, 2026
3 <sup>rd</sup> Quarter	June 30, 2026	July 6, 2026	July 13, 2026
4 <sup>th</sup> Quarter	September 30, 2026	October 5, 2026	October 12, 2026



## 2026 TOTAL DUES & FEES

This is the full breakdown of REALTOR® dues & MLS fees  
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This page is used to calculate the California Desert Association of REALTORS® membership dues and fee amounts. Please use the previous REALTOR® dues and MLS fees breakdown pages as a basis for the full breakdown of fees.

### 2026 REALTOR® DUES

**TOTAL DUE:** \$ \_\_\_\_\_

**BREAKDOWN:**

- CDAR REALTOR Dues Amount: \$ \_\_\_\_\_
- CDAR Application Fee Amount: \$ \_\_\_\_\_
- C.A.R. REALTOR® Dues Amount: \$ \_\_\_\_\_
- C.A.R. Processing Fee Amount: \$ \_\_\_\_\_
- NAR REALTOR® Dues Amount: \$ \_\_\_\_\_

### 2026 MLS FEES

**TOTAL DUE:** \$ \_\_\_\_\_

**BREAKDOWN:**

- MLS Quarterly Fee Amount: \$ \_\_\_\_\_
- Application/Reinstatement Fee: \$ \_\_\_\_\_

### 2026 VOLUNTARY CONTRIBUTIONS

**TOTAL (Optional):** \$ \_\_\_\_\_

**BREAKDOWN:**

- REALTOR® Action Fund: \$ \_\_\_\_\_

*Suggested Voluntary Contribution of \$49.00*

- C.A.R Housing Authority: \$ \_\_\_\_\_

*Suggested Voluntary Contribution of \$10.00*

**TOTAL OVERALL AMOUNT TO PAY:** \$ \_\_\_\_\_

**NOTE: REALTOR® Dues are assessed based on membership and join date.** Those who have paid REALTOR® Dues with CDAR or another AOR *in the previous calendar year* must pay full REALTOR® dues, regardless of join date, and may be subject to additional late fees. If fees were paid at another AOR, the application **must include a Member in Good Standing letter from the previous AOR.**



## MEMBERSHIP PAYMENT FORM

Please complete this section for membership payment  
[www.CDAROnline.org](http://www.CDAROnline.org) | 760-346-5637

Please complete the following form for payment of your membership dues/fees.  
Applications will not be processed until payment has been received.

### MEMBER INFORMATION

Full Name: \_\_\_\_\_

Office Name: \_\_\_\_\_

Cell/Contact Phone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

### PAYMENT AUTHORIZATION

I authorize the California Desert Association of REALTORS® to take my payment in the following manner (please choose only one):

Visa

MasterCard

American Express

Check

Credit Card #: \_\_\_\_\_

Exp. Date: \_\_\_\_/\_\_\_\_ CVV: \_\_\_\_\_ Total Amount to be paid: \$\_\_\_\_\_

Name as it appears on credit card: \_\_\_\_\_

Credit Card billing address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Authorization Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I want to keep my card on file and authorize quarterly MLS autopayments:

Yes

No

*Please note that autopayment applies to MLS invoices only, and does not apply towards annual REALTOR® or Affiliate dues*