ADD A COLUMN TO LIST VIEW
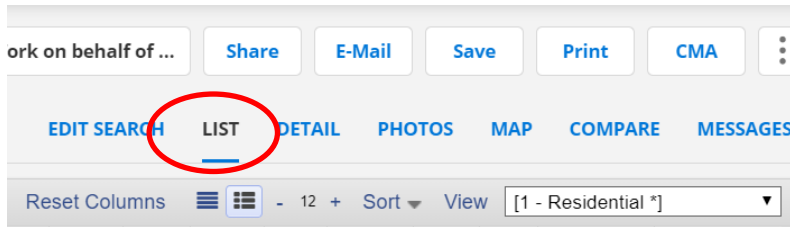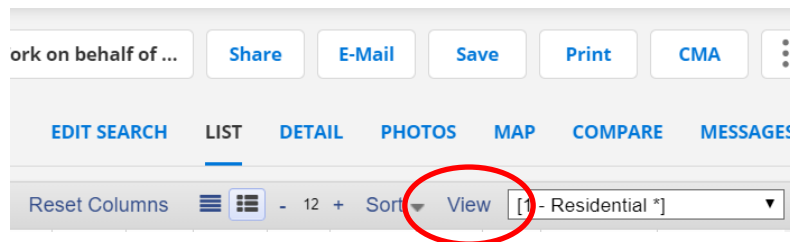
1) Click on list view from your search results.

2) Click on the "View" button to add a column field.

3) Click the "Fields" tab.

4) Type "HOA" in the search box and HOA fields will come up in the list. Click on "HOA Fee 1" or type in a column field columns within your search results and click on it from within the list.

←‖→

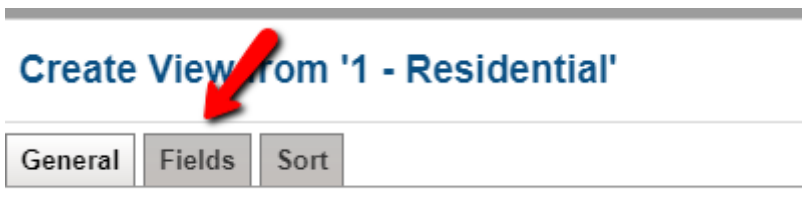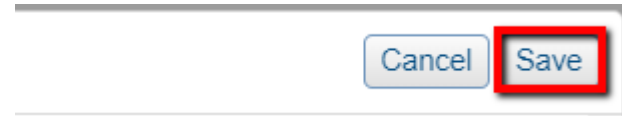5) Adjust the column width by clicking between the columns and adjust when you see a two-way arrow.

ADD A COLUMN TO LIST VIEW

6) On the right side of the page is the list of fields that make up the columns within list view.
   - Scroll to the bottom of the list and click on the double arrow to drag your new field up to the top of the list.
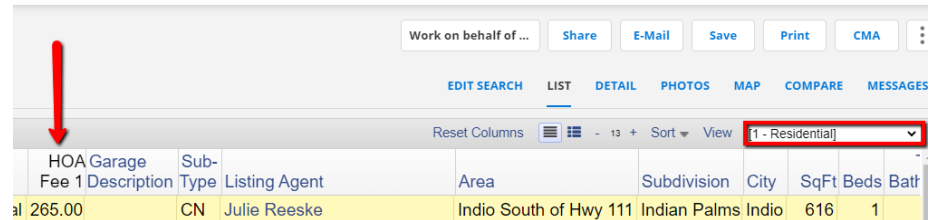
Selected Fields Clear List

Listing, Location and Property Info
DIM *(Days On Market)*

HOA Information
HOA Fee 1 *(HOA Fee 1)*

7) Click on the red X to remove a field from the column view.

Selected Fields Clear List

Subdivision *(Subdivision)*

Listing, Location and Property Info
City *(City)*

8) Click "Save" in the upper right-hand corner.

Cancel   Save

9) Select 1- Residential from the dropdown menu to see the added field in your column view. In this example it is the HOA fees.

| Work on behalf of … | Share | E-Mail | Save | Print | CMA |

EDIT SEARCH   LIST   DETAIL   PHOTOS   MAP   COMPARE   MESSAGES

Reset Columns   ▤ ▦ – 13 + Sort ▾ View [1 - Residential]

HOA Fee 1	Garage Description	Sub-Type	Listing Agent	Area	Subdivision	City	SqFt	Beds	Bath
al 265.00		CN	Julie Reeske	Indio South of Hwy 111	Indian Palms	Indio	616	1	