



The Trusted Source for Real Estate
in the Desert Communities

APPLICATION FOR REALTOR® / MLS MEMBERSHIP

APPLICATION FOR REALTOR® AND/OR MLS MEMBERSHIP
CALIFORNIA DESERT ASSOCIATION OF REALTORS®
CALIFORNIA ASSOCIATION OF REALTORS®
NATIONAL ASSOCIATION OF REALTORS®

TYPE OF APPLICATION

1. I apply for the following categories of membership (check all applicable boxes):
- REALTOR®
 - Designated REALTOR®
 - MLS Broker Participant
 - MLS Subscriber
 - Appraiser

GENERAL INFORMATION

2. Name (as it appears on your license): _____
3. Nickname: _____
4. Firm Name: _____
5. Firm Address: _____
(street) (city) (state) (zip code)
6. Firm Telephone Number: _____ Firm Fax Number: _____
7. Cell Number: _____
8. List all other DBAs: _____

9. Home Address: _____
(street) (city) (state) (zip code)
10. Home Telephone Number: _____ Home Fax Number: _____
11. Which do you want as the primary mailing address? Firm Home
12. E-Mail Address: _____ Birth Date (M/D/Y): ____/____/____
13. BRE License # : _____ OREA Appraisers License # _____
Type: Broker Certified General
 Salesperson Certified Residential
 Corporate Licensed
- Expiration Date: _____ Expiration Date: _____
14. *For Existing Supra Key Holder:*
Active Key Number: _____ 4 digit Pin Number: _____
Ekey Users: Have you cancelled service with previous Association? Yes _____ No _____

15. Professional Designations: GRI CRS Other(s) (please specify) : _____
16. Primary Specialty: Residential Brokerage Property management
 Commercial/Industrial Brokerage Appraising
 Farm and Land Brokerage Mortgage Financing
 Building and Development Other(s) (please specify):_____

17. List all Boards/Associations of REALTORS® and MLS to which you CURRENTLY BELONG:

Participant or Subscriber: _____

List all Boards/Associations of REALTORS® and MLS to which you PREVIOUSLY BELONGED:

Participant or Subscriber: _____

18. Persons other than principals, partners, corporate officers or branch office managers of real estate or appraisal firms must remain employed by or affiliated with a Designated REALTOR® to be eligible for REALTOR® or REALTOR-ASSOCIATE® membership. Persons other than principals, partners, corporate officers or branch office managers of real estate or appraisal firms who hold a valid California real estate license must remain employed by or affiliated with a MLS Broker Participant or MLS Appraiser Participant of the MLS in order to join as a MLS Subscriber. If applicable, please complete below:

Name of Designated REALTOR®: _____

Designated REALTOR® DRE or OREA License #: _____

Name of MLS Broker or Appraiser Participant: _____

MLS Broker or Appraiser Participant DRE or OREA License #: _____

19. **MLS BROKER PARTICIPANTS ONLY.** To be eligible for MLS membership, MLS Broker Participants **must** offer and/or accept compensation in the capacity of a real estate broker.

I certify that I actively endeavor during the operation of my real estate business to list real property of the type listed on the MLS and/or to accept offers of cooperation and compensation made by listing brokers or agents in the MLS.

- Yes, I certify. No I cannot certify.

20. **DESIGNATED REALTOR®/MLS BROKER AND APPRAISER PARTICIPANT APPLICANTS ONLY.** Designated REALTOR® and MLS Broker and Appraiser Participant applicants must provide the Board/Association a list of licensees employed by or affiliated with them and must also regularly update the Board/Association on any changes, additions, or deletions from the list. On a separate sheet or form, please list all licensees under your license, including their name, the type of license, and their DRE or OREA License #.

21. I am a (check the applicable boxes): sole proprietor general partner
 corporate officer branch office manager

22. If you checked any box in question 21, you must answer the following:
- a. Are you or your firm subject to any pending bankruptcy proceedings?
 - Yes No
 - b. Have you or your firm been adjudged bankrupt within the last three (3) years?
 - Yes No

If you answered yes to (a) or (b), you may be required to make cash payments for membership dues and MLS fees.
23. I certify that I have no record of official sanctions rendered by the courts or other lawful authorities for violations of:
- (i) civil rights laws within the last three (3) years
 - Yes, I certify. No I cannot certify.
 - (ii) real estate license laws within the last three (3) years
 - Yes, I certify. No I cannot certify.
 - (iii) criminal convictions where (1) the crime was punishable by death or imprisonment in excess of one year under the law under which you were convicted and (2) no more than ten (10) years have elapsed since the date of the conviction or your release from the confinement imposed for that conviction, whichever is the later date.
 - Yes, I certify. No, I cannot certify.

If you could not certify any of the above, please attach additional sheets with all relevant details about the violation(s), including the date(s), type of violation(s), and a copy of the discipline, if any.

24. Have you ever been disciplined by any of the above Boards/Associations or MLSs in question 17?
- Yes. If yes, attach copies of the discipline. No.
25. Have you ever been disciplined by the DRE?
- Yes. If yes, provide all relevant details and dates (or attach copies of discipline). No.

GENERAL TERMS AND CONDITIONS OF MEMBERSHIP

1. **Bylaws, policies and rules.** I agree to abide by the bylaws, policies and rules of the Board/Association, the bylaws, policies and rules of the California Association of Realtors®, and the constitution, bylaws, policies and rules of the National Association of REALTORS®, all as may from time to time be amended.
2. **Use of the term REALTOR® OR REALTOR-ASSOCIATE®.** I understand that the professional designations REALTOR® and REALTOR-ASSOCIATE® are federally registered trademarks of the National Association of REALTORS® (“N.A.R.”) and use of these designations are subject to N.A.R. rules and regulation. I agree that I cannot use these professional designations until this application is approved, all my membership requirements are completed, and I am notified of membership approval in one of these designations. I further agree that should I cease to be a REALTOR® or REALTOR-ASSOCIATE®, I will discontinue use of the term REALTOR® or REALTOR-ASSOCIATE® in all certificates, signs, seals or any other medium.
3. **NAR Code of Ethics and New Member Orientation.** Applicants for REALTOR® membership shall complete an orientation program on the Code of Ethics, meeting the minimum criteria established by NAR for new member ethics training. This requirement does not apply to applicants for REALTOR® membership who can provide proof of completion of orientation in another Association within the past two years. Failure to satisfy this requirement within 120 days of the date of application may result in denial of the membership application.

4. **No refund.** I understand that my Board/Association membership dues and MLS fees are non-refundable. In the event I fail to maintain eligibility for membership or for MLS Services for any reason, I understand I will not be entitled to a refund of my dues or fees.
5. **Authorization to release and use information; waiver.** I authorize the Board/Association or its representatives to verify any information provided by me in this application by any method including contacting the California Department of Real Estate., my current or past responsible broker or designated REALTOR®, or any Board/Association or MLS where I held, or continue to hold, any type of membership. I further authorize any Board/Association or MLS where I held, continue to hold, any type of membership to release all my membership or disciplinary records to this Board/Association, including information regarding (i) all final findings of Code of Ethics violations or other membership duties within the past three (3) years; (ii) pending ethics complaints (or hearings); (iii) unsatisfied discipline pending; (iv) pending arbitration requests (or hearings); and (v) unpaid arbitration awards or unpaid financial obligations. I understand that any information gathered under this authorization may be used in evaluating my application for membership and future disciplinary sanctions. I waive any legal claim or cause of action against the Board/Association, its agents, employees or members including, but not limited to, slander, libel or defamation of character, that may arise from any action taken to verify, evaluate or process this application or other use of the information authorized and released hereunder.
6. By signing below, I expressly authorize the Board/Association, including the local, state and national, or their subsidiaries or representatives to fax, e-mail, telephone or send by U.S. mail to me, at the fax numbers, e-mail, telephones and addresses above, material advertising the availability of or quality of any property, goods or services offered, endorsed or promoted by the Board/Association.
7. **Additional terms and conditions for MLS applicants only.** I understand and agree that by becoming and remaining a broker participant or subscriber to the MLS, I agree to abide by the MLS rules, as from time to time amended, including but not limited to the following:
 - A. I agree not to use the MLS data for any purpose other than to market property or support market valuations or appraisals as specifically set forth in the rules.
 - B. I agree not to reproduce any portion of the active listings except as provided in the MLS rules.
 - C. I agree not to download MLS data except as provided in the MLS rules.
 - D. I agree not to allow anyone other than authorized participants, their subscribers and the clerical users as defined in the MLS rules to access any computer receiving MLS information. I agree not to transmit the information to any participants, subscribers and clerical users not authorized to access the system by the rules. I agree not to use the MLS to create another product except as may be used by the participant who downloaded the data in compliance with the MLS rules.
 - E. I agree I will not give or sell my password to any person or make it available to any person. I further understand that the California Penal Code and the United States Code prohibits unauthorized access to computer data bases. I agree not to allow such unauthorized access by use of either any of my equipment or pass codes.
 - F. I understand that clerical users may be authorized to have limited access to the MLS for clerical support only. I understand that clerical users are not allowed to use the information in any way other than to provide such information to me. Persons performing any activities that require a real estate license are not eligible for this clerical users classification. I further understand that any violation by a clerical user employed

DUES AND FEES

(Please refer to pages 8-10 for fee breakdowns.)

Board/Association Dues \$ _____

Board/Association Application/Initiation Fees \$ _____

C.A.R. Dues \$ _____

C.A.R. Processing Fees \$ _____

N.A.R. Dues \$ _____

Other Dues:

REALTOR® Action Fund* (\$49.00) \$ _____

C.A.R. Housing Authority* (\$10.00) \$ _____

Dues Total \$ _____

MLS Application/Reinstatement Fee \$ _____

MLS Fees (Quarterly) \$ _____

MLS FEES TOTAL \$ _____

Total Amount Paid \$ _____

Please indicate here if payment is by personal check. Yes No

** Suggested Voluntary Contributions*



*The Trusted Source for Real Estate
in the Desert Communities*

CREDIT CARD AUTHORIZATION FORM

Date: _____, 20_____

To Whom It May Concern:

I authorize the California Desert Association of REALTORS® to charge my:

(Please circle one) VISA MASTERCARD AMERICAN EXPRESS

Credit Card #: _____

Exp. Date: _____/_____ In the amount of \$_____

CDAR Member #: _____

Print name as it appears on the credit card

Signature

Contact Phone #: _____

Email Address: _____

2017 REALTOR® Membership

January		July	
Local	\$ 150.00	Local	\$ 75.00
C.A.R.	\$ 184.00	C.A.R.	\$ 92.00
N.A.R	\$ 155.00	N.A.R	\$ 95.00
Subtotal	\$ 489.00	Subtotal	\$ 262.00
CDAR Application Fee	\$ 50.00	CDAR Application Fee	\$ 50.00
C.A.R. Processing Fee	\$ 30.00	C.A.R. Processing Fee	\$ 30.00
Total	\$ 569.00	Total	\$ 342.00
February		August	
Local	\$ 137.50	Local	\$ 62.50
C.A.R.	\$ 168.67	C.A.R.	\$ 76.67
N.A.R	\$ 145.00	N.A.R	\$ 85.00
Subtotal	\$ 451.17	Subtotal	\$ 224.17
CDAR Application Fee	\$ 50.00	CDAR Application Fee	\$ 50.00
C.A.R. Processing Fee	\$ 30.00	C.A.R. Processing Fee	\$ 30.00
Total	\$ 531.17	Total	\$ 304.17
March		September	
Local	\$ 125.00	Local	\$ 50.00
C.A.R.	\$ 153.33	C.A.R.	\$ 61.33
N.A.R	\$ 135.00	N.A.R	\$ 75.00
Subtotal	\$ 413.33	Subtotal	\$ 186.33
CDAR Application Fee	\$ 50.00	CDAR Application Fee	\$ 50.00
C.A.R. Processing Fee	\$ 30.00	C.A.R. Processing Fee	\$ 30.00
Total	\$ 493.33	Total	\$ 266.33
April		October	
Local	\$ 112.50	Local	\$ 37.50
C.A.R.	\$ 138.00	C.A.R.	\$ 46.00
N.A.R	\$ 125.00	N.A.R	\$ 65.00
Subtotal	\$ 375.50	Subtotal	\$ 148.50
CDAR Application Fee	\$ 50.00	CDAR Application Fee	\$ 50.00
C.A.R. Processing Fee	\$ 30.00	C.A.R. Processing Fee	\$ 30.00
Total	\$ 455.50	Total	\$ 228.50
May		November	
Local	\$ 100.00	Local	\$ 25.00
C.A.R.	\$ 122.67	C.A.R.	\$ 30.67
N.A.R	\$ 115.00	N.A.R	\$ 55.00
Subtotal	\$ 337.67	Subtotal	\$ 110.67
CDAR Application Fee	\$ 50.00	CDAR Application Fee	\$ 50.00
C.A.R. Processing Fee	\$ 30.00	C.A.R. Processing Fee	\$ 30.00
Total	\$ 417.67	Total	\$ 190.67
June		December	
Local	\$ 87.50	Local	\$ 12.50
C.A.R.	\$ 107.33	C.A.R.	\$ 15.33
N.A.R	\$ 105.00	N.A.R	\$ 45.00
Subtotal	\$ 299.83	Subtotal	\$ 72.83
CDAR Application Fee	\$ 50.00	CDAR Application Fee	\$ 50.00
C.A.R. Processing Fee	\$ 30.00	C.A.R. Processing Fee	\$ 30.00
Total	\$ 379.83	Total	\$ 152.83
Voluntary REALTOR Action Fund	\$ 49.00	C.A.R Housing Affordability	\$ 10.00

2017 MLS Membership

First Quarter MLS		Third Quarter MLS	
January	\$ 33.00	July	\$ 33.00
February	\$ 33.00	August	\$ 33.00
March	\$ 33.00	September	\$ 33.00
Subtotal	\$ 99.00	Subtotal	\$ 99.00
CDAR MLS Application Fee	\$ 50.00	CDAR MLS Application Fee	\$ 50.00
Total	\$ 149.00	Total	\$ 149.00
Second Quarter MLS		Fourth Quarter MLS	
April	\$ 33.00	October	\$ 33.00
May	\$ 33.00	November	\$ 33.00
June	\$ 33.00	December	\$ 33.00
Subtotal	\$ 99.00	Subtotal	\$ 99.00
CDAR MLS Application Fee	\$ 50.00	CDAR MLS Application Fee	\$ 50.00
Total	\$ 149.00	Total	\$ 149.00

CDAR MLS Renewal is due prior to the beginning of each calendar quarter. Please note that the MLS is only prorated for new members upon joining. Application fee applies only for initial setup of the MLS (first time or inactivated users).

Current Scheduled MLS Due Dates (falls on last day of quarter):

1st Quarter MLS – December 31, 2016 3rd Quarter MLS – June 30, 2017
2nd Quarter MLS – March 31, 2017 4th Quarter MLS – September 30, 2017

Supra Key Membership

Active Key		E-Key	
March 4, 2017	\$ 228.48	Professional	\$28.48
Supra App Fee	\$ 75.00	Basic	\$16.93
		Supra App Fee	\$75.00

Please note that prices are set by Supra. CA taxes are applicable. Active Keys are billed yearly by Supra and are due every March 4th. Active Keys are prorated on the 4th of each month. E-Keys are auto-debited on the 4th of each month by Supra.

2017 Affiliate Membership

Primary Affiliate Member

Annual Total	\$ 120.00
Second Quarter	\$ 90.00
Third Quarter	\$ 60.00
Fourth Quarter	\$ 30.00

Affiliate Representative

Annual Total	*\$50.00
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*Does Not Prorate

2017 Commercial Membership

Broker

Annual Total	\$ 450.00
Billed Quarterly	\$ 112.50

Affiliate Non-Users

Annual Total	\$ 150.00
Second Quarter	\$ 112.50
Third Quarter	\$ 75.00
Fourth Quarter	\$ 37.50

Agents and Affiliate Users

Annual Total	\$ 396.00
Billed Quarterly	\$ 99.00